

The National Disaster Management Authority (BNPB) Republic of Indonesia in collaboration with Department of Foreign Affairs and Trade (DFAT) Australian Embassy in Jakarta invite applications from eligible candidates for the following position:

- **1 (one) National Technical Advisor for BNPB**
- **1 (one) National Technical Advisor for BPBD in South Sulawesi province**
- **1 (one) National Technical Advisor for BPBD in East Nusa Tenggara (NTT) province**

Date of Issue: 6 March 2017

Date of Closing: 15 March 2017 at 24:00

Duty Station: BNPB in Jakarta, BPBD in Makassar and BPBD in Kupang

Contract Type: Temporary Contract

Duration: 12 months

Position is open for Indonesian nationals.

### **National Technical Advisor for BNPB**

#### **Job purpose**

To provide support for BNPB in developing policies, guidelines and coordination systems. It includes capacity building of BNPB in disaster risk management and preparedness.

#### **Job duties and responsibilities**

Technical adviser at the national level for Directorate of Preparedness BNPB will support the development of disaster management system in BNPB. This may include several sub-activities, including organizing a series of activities to support the objectives, functions and duties of Technical Adviser as agreed in the work plan. The focus of activities may include support for the Center of Disaster Preparedness Situation Analysis (PASTIGANA) and/or the development of guidelines and Contingency Plan (Renkon).

**Responsibilities:**

- To do analysis and assessment as well as input on the existing Disaster Management policy documents and the documents that will be developed.
- In coordination with BNPB and other stakeholders, to analyze and develop strategies and plans for activities related to the Early Warning System (EWS), InaSAFE, Open Street Map (OSM), Contingency Plan and Simulation
- To develop a system to improve institutional capacity in the BNPB

**Periodic of Assignment**

The duration of contract of the Technical Advisor for BNPB will start in April 2017 until June 2018.

**National Technical Advisor for BPBD in South Sulawesi and East Nusa Tenggara (NTT) province****Job purpose**

To provide support for BPBD of South Sulawesi and East Nusa Tenggara (NTT) in developing policies, guidelines and coordination systems. It includes capacity building of both BPBDs in disaster risk management and preparedness.

**Job duties and responsibilities**

Technical advisor at the provincial level will help BPBDs in developing disaster management systems in the target provinces. This may include several sub-activities, including organizing a series of activities to support the objectives, functions and duties of Technical Advisor as agreed in the work plan. The focus of activities may include the support for the development of disaster management policies, support the implementation of the control center and develop a system of institutional capacity building.

## **Responsibilities**

- To do analysis and assessment as well as to give input on the existing Disaster Management policy documents and the documents that will be developed for BPBD South Sulawesi and East Nusa Tenggara Province
- In coordination with BPBD to analyze and develop strategies and plans for activities related to the Early Warning System (EWS), InaSAFE, OSM, Contingency Plan, Simulation and the management of Emergency Operation Center (Pusdalops)
- Develop a system for institutional capacity building, especially in BPBD of South Sulawesi and East Nusa Tenggara Province
- To support and strengthen the Disaster Management program at the provincial and district/city; by facilitating the development and/or revision of Risk Assessment for the Provincial and Regency/City, Disaster Management Plan, Contingency Plan, etc.
- To become a connector for other units that are relevant in BNPB with related units in BPBD as well as other government agencies to maximize the function of BPBD where he/she will be assigned.

## **Periodic of Assignment**

The duration of contract of the Technical Advisor for BPBD will start in April 2017 until June 2018.

## **Position Requirements**

1. Education: Master degree (S2), especially in the field of disaster management, environment, climate change, spatial planning and other related fields.
2. Experience: At least 7 years of experience as a manager or technical personnel in Disaster Relief or similar sectors/fields
3. Experienced in Leadership Training Course or equivalent course/knowledge is preferred.
4. Have knowledge and technical experience in designing, managing and implementing disaster management activities, particularly in preparedness for the emergency response
5. Experience in working for International institutions is preferred

6. Experience as a trainer / facilitator in disaster relief
7. Work experience with government, other international organizations, large NGOs, governmental development agencies and public sector.
8. Strong skills in written and oral English and Bahasa Indonesia.

Only candidates meeting the above requirements are requested to apply.

Please submit your application letter addressing the above qualifications and experience with your curriculum vitae to (email) [peak.executive@yahoo.com](mailto:peak.executive@yahoo.com)

Please indicate on the subject heading: **National Technical Advisor for BNPB** or **National Technical Advisor for BPBD**